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## APOSTLE J. E. EMBRY JR., CHIEF APOSTLE

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Apostle T. E. Clark, Jr., Assistant Chief Apostle  
Apostle G. R. Dailey, Jr.

Elect Lady S. P. Rawlings, General Mother  
Apostle J. L. Campbell

To: Executive Staff  
All Auxiliary Presidents  
Pastors  
State/Divisional/National Youth Workers

From: Brother Zack Harris  
Human Resources Department

Date: June 30, 2009

RE: **HR TRAINING SESSION DURING 90<sup>TH</sup> ANNUAL GENERAL CONVOCATION**

I greet you in the name of our Lord and Savior Jesus Christ.

The Human Resource Department has the pleasure of facilitating the training “Ain’t Misbehaving; What Church Leader’s Need to Know” during the 90<sup>th</sup> Annual General Convocation, which will take place from July 20-25, 2009 at the National Temple in Lexington, KY. This training was developed at the direction of our Executive Staff to equip leaders within the organization to deal with the sensitive issues of sexual misconduct and child abuse. Attendance is mandatory. The required attendees include all Executives, National, Divisional & State staff members, Auxiliary Presidents, Pastors and all Youth Workers at the National, Divisional and State levels.

Attached is a flyer which lists the schedule of classes. If you have any questions, I can be reached at [zack.harris1@vzw.blackberry.net](mailto:zack.harris1@vzw.blackberry.net) and the Human Resource Department is located on the main level in KCCR building.

Sincerely your servant in Christ,

**Brother Zack Harris**

Attachment: Flyer



Summary: Learn how to protect yourself and those entrusted to your care from acts of harassment and child abuse.

Attendees: Executive, Divisional and State staff including auxiliary presidents, Pastors and youth workers and anyone at these levels in a leadership role.

**Schedule of Classes**

<b>Class Type</b>	<b>Date</b>	<b>Location</b>	<b>Time</b>
Refresher	Sunday, 7/19	KCCR Building	5 p.m. – 7 p.m.
Full	Monday, 7/20	Multi-Purpose Room	10 a.m. – 12 p.m.
Refresher	Friday, 7/24	KCCR Building	10 a.m. – 12 p.m.
Full	Sabbath, 7/25	KCCR Building	10:30 a.m. – 12:30 p.m.

- Full course is available for all leadership staff that has not completed the House of God Sexual Harassment training.
- Refresher course is required for all leadership staff that has completed the House of God training within the last 3 years.